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OTHER	1954	1955
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DD/I

OCI: INTERNATIONAL AFFAIRS - 1 YEAR, FULL TIME	1	-
OCB: LIBRARY SCIENCE - 1 YEAR, PART TIME	1	1
LIBRARY SEMINAR - 1 SEMESTER, PART TIME	1	1
LIBRARY SCIENCE (SPECIALIZED) - 1 YEAR, PART TIME	1	1
LIBRARY SCIENCE (GENERAL) - 1 YEAR, PART TIME	3	3
IBM PLANNING - 1 SEMESTER, PART TIME	2	2
IBM OPERATIONS - 1 WEEK, FULL TIME (NO COST)	3	3
OO: TELETYPE MAINTENANCE - 16 WEEKS, FULL TIME	2	2
BASIC SOCIAL SCIENCES (FIELD) - 1 SEMESTER, PART TIME	30	30
PROGRAM ON SOVIET IMPERIALISM - 2 MONTHS, FULL TIME	10	7
ORR: ADVANCED GRAPHIC PRESENTATION - 1 MONTH, FULL TIME	1	-
2 MONTHS, FULL TIME	-	1
- 2 WEEKS, FULL TIME	1	-

56	51
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DD/A

LOG: ACCOUNTANCY (ELECTRIC MACHINE) - 1 WEEK, FULL TIME (NO COST)	2	2
PROCUREMENT COST ANALYSIS - 3 WEEKS, FULL TIME	5	5
CONTRACT TERMINATION - 1 SEMESTER, PART TIME	2	2
FOREIGN TRANSPORTATION - 1 SEMESTER, PART TIME	4	4
LOGISTICS - 1 SEMESTER, PART TIME	12	4
MATERIEL INSPECTION - 6 WEEKS, FULL TIME	4	4
AIR SUPPLY - 3 WEEKS, FULL TIME (NO COST)	2	2
MATERIEL STORAGE - 6 WEEKS, FULL TIME	6	6
GSO: ARCHITECTURAL DRAFTING - 15 MONTHS, PART TIME	4	2
OFFSET LITHOGRAPHIC REPRODUCTION - 1 SEMESTER, PART TIME	6	3
COLOR PHOTOGRAPHY - 1 SEMESTER, PART TIME	2	1
LINOTYPE MAINTENANCE & OPERATIONS - 2 MONTHS, FULL TIME	2	1
ADVANCED RECORDS MANAGEMENT - 1 SEMESTER, PART TIME	10	10
RECORDS MANAGEMENT PROGRAM (CONSULTANTS - \$500 PER YEAR)	-	-
EXECUTIVE MANAGEMENT TRAINING (IBM) - 1 WEEK, FULL TIME	3	2
ACCOUNTANT MANAGEMENT TRAINING (IBM) - 1 WEEK, FULL TIME	6	6
GENERAL OPERATOR TRAINING (NO COST)	20	20
BASIC & ADVANCED WIRING TRAINING (NO COST)	20	20
ADMINISTRATIVE PROCEDURE - 1 SEMESTER, PART TIME	2	2

112	96
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COMMO: ADVANCED TECHNICAL RADIO TRAINING (CORRESPONDENCE \$182.75)	20	15
TSS: STORAGE OF TOBACCO PRODUCTS - 1 MONTH, FULL TIME	1	1
PHOTOGRAPHIC RESEARCH - 2 MONTHS, FULL TIME	2	2
JOB CLASSIFICATION METHODS - 1 SEMESTER, PART TIME	1	1
RECORDS MANAGEMENT - 1 SEMESTER, PART TIME	2	2
FISCAL & ACCOUNTING TRAINING - 1 SEMESTER, PART TIME	2	1
CONTRACT NEGOTIATIONS - 1 SEMESTER, PART TIME	2	2
BUSINESS CORRESPONDENCE - 1 SEMESTER, PART TIME	4	3
STATISTICS - 1 SEMESTER, PART TIME	3	2
PUBLIC SPEAKING - SEMESTER, PART TIME	1	1
TECHNICAL WRITING - 1 SEMESTER, PART TIME	1	1
MOTION PICTURE PHOTOGRAPHY - 1 SEMESTER, PART TIME	-	1
GRAPHIC PRESENTATION - 1 SEMESTER, PART TIME	-	1
ENGINEERING DRAFTING - 1 YEAR, PART TIME	1	1
COMMERCIAL ART - 1 SEMESTER, PART TIME	1	1
FILE SYSTEMS & METHODS - 1 SEMESTER, PART TIME	3	3
PRINTING - 1 MONTH, FULL TIME	6	6
SCULPTURING - 1 SEMESTER, PART TIME	3	3
LAYOUT LETTERING & ILLUSTRATION - 1 SEMESTER, PART TIME	5	5
	<u>58</u>	<u>52</u>
	<u>226</u>	<u>199</u>

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